

**CORK INSTITUTE OF TECHNOLOGY**  
**Bishopstown, Cork**

**GOVERNING BODY**

14 May 2020

Dear Governor

The first meeting of the Governing Body, Cork Institute of Technology will be held on **Thursday, 21 May 2020** in the **Council Room, 2<sup>nd</sup> Floor, Administration Building and via the Zoom platform** at 3.00 pm.

**AGENDA**

**1. Welcome by the Chairman and President**

**2. Information Briefing on the Institute and the National Policy Framework:**

- 2.1 CIT and its campuses – **Presentation given by the President**
- 2.2 Institute Executive Board (IEB), membership and role
- 2.3 Overview of National Policy Framework and Structures by Ms Mary Rose Cremin, Deloitte:
  - Department of Education & Skills (DES)
  - Higher Education Authority (HEA)
  - Technological Higher Education Association (THEA)
  - Quality and Qualifications Ireland (QQI)

**Documentation included for Governors information:**

1. Operational Programmes & Budgets 2020/21 - 2023/24
2. Draft Financial Statements for year ended 31 August 2019

**Documentation circulated by email for Governors information:**

1. National Strategy for Higher Education to 2030  
- <https://hea.ie/assets/uploads/2017/06/National-Strategy-for-Higher-Education-2030.pdf>
2. CIT Strategic Plan 2018-2023  
- <https://www.cit.ie/contentfiles/CIT-StrategicPlan-2018-2023-Web.pdf>
3. CIT Full-Time Handbook Entry 2020  
- <https://www.cit.ie/prospectivestudents/getcitprospectus/>
4. CIT Continuing Education 2020-2021  
- <https://www.cit.ie/prospectivestudents/eveningandweekendcourses/>

**3. Governance:**

- 3.1 Code of Governance for Institutes of Technology
- 3.2 Governing Body Standing Orders – review required
- 3.3 Management of the Governing Body Meetings
- 3.4 Role of the Vice Presidents in attendance at Governing Body meetings
- 3.5 Minutes of previous Governing Body Meetings
- 3.5 Set-up (membership) of the Sub-Committees:
  - Arts Sub-Committee
  - Audit & Risk Sub-Committee
  - Equality Diversity & Inclusion (EDI) Sub-Committee
  - Finance Sub-Committee
  - MTU Sub-Committee
  - Staff Appointments Sub-Committee
  - Strategic Development Sub-Committee

**Documentation included:**

- Code of Governance for Institutes of Technology 2019
- Governing Body Standing Orders

- Minutes of previous Governing Body Meetings 2019/20:
  - 3 October 2019
  - 7 November 2019
  - 5 December 2019
  - 6 February 2020
  - 5 March 2020
  - 27 March 2020 – approval required
  
- Terms of Reference of the Sub-Committees:
  - Arts Sub-Committee
  - Audit & Risk Sub-Committee
  - Equality Diversity & Inclusion (EDI) Sub-Committee
  - Finance Sub-Committee
  - MTU Sub-Committee
  - Staff Appointments Sub-Committee
  - Strategic Development Sub-Committee

**4. Munster Technological University (MTU)**

- 4.1 HEA Engagement on the MTU Response Review Process (April-May 2020)
- 4.2 Draft Day 1 Readiness Planning
- 4.3 Summary of the meetings between the two Chairs and Presidents of the MTU Consortium

**5. Approvals required:**

- 1. Supplement to Regulations (Marks & Standards) for Modules and Programmes
- 2. Supplement to the Policy Governing Academic Honesty, Plagiarism and Infringements Relating to Examinations and Assessment
- 3. **Tabled:** Supplemental Guidelines Admissions to Level 8 Degrees (Post level 7 Award)